

Preparing for a Flood Checklist

Preparation Phase

- ✓ Assess potential flood risk in the area
- ✓ Develop a flood emergency plan
- ✓ Identify emergency contacts and resources
- ✓ Train staff on flood response procedures

Supply Acquisition Phase

- ✓ Purchase sandbags and sand
- ✓ Stock up on emergency food and water supplies
- ✓ Obtain emergency medical supplies
- ✓ Purchase waterproof containers for important documents and supplies
- ✓ Buy emergency lighting and batteries

Emergency Response Phase

- ✓ Monitor weather alerts and warnings
- ✓ Implement flood emergency plan
- ✓ Deploy sandbags to prevent flooding
- ✓ Distribute emergency supplies to staff and students
- ✓ Evacuate if necessary

Post-Flood Recovery Phase

- ✓ Assess damage and report to authorities
- ✓ Clean and disinfect affected areas
- ✓ Restock emergency supplies
- ✓ Update flood emergency plan based on lessons learned
- ✓ Provide support and resources for staff and students affected by the flood